



CULTIVATE

Cultivate: Accounting Manager **Full-Time, Boulder, CO**

Overview

Cultivate is currently recruiting for a full-time **Accounting Manager** based out of Boulder, CO. The ideal candidate will be a team player who is able to work closely with the events, marketing, sales, merchandising and Artifact teams. They will be self-directed, proactive, and ready to define and execute projects independently. This position reports to the VP of Finance.

What we need

A detail-oriented, experienced accountant, who takes initiative and delivers each task thoroughly and accurately. A contributor of innovative ideas, challenging the status quo. Flexible personality, able to frequently adjust priorities and help the team out wherever needed. Organizational skills that near perfection. An innate ability to multitask with great precision and efficiency. Proven intelligence.

Who you need to be

A motivated multi-tasker with a love for numbers. A scavenger always on the lookout for ways to improve processes. A flexible, quick learner who is willing to do the research to implement new processes and standards. An inquisitive person who knows when and what to ask. Driven to do great work regardless of the project and meet deadlines. A manager who is willing able to train and develop individuals at all levels within Cultivate.

What you will do

- Oversee the financial reporting, general accounting and management of the accounting and finance department
- Manage, train and develop AR and AP accountants
- Oversee monthly close and preparation of financial statements in accordance with GAAP
- Analyze monthly results and provide insight into areas of improvement and forecast variances
- Continuously review current procedures and drive efficiencies through process improvements
- Assist in development of tools and systems to obtain and report on critical operational information
- Work directly with the leadership team to improve operational results on a monthly, quarterly, and annual basis



- Participate in special projects to support leadership's need for financial statement analysis
- Assist with the preparation and analysis of monthly and annual department and company forecasts
- Assist in the selection and implementation of new accounting system

Standout Skills

- Experience with sales tax across multiple states
- Understanding of QuickBooks Online
- A genius with numbers and a good sense of humor
- Experience with Basecamp and HubSpot
- Ideally a combination of public accounting and industry experience
- Certified Public Accountant (CPA)
- Experience with project or job costing

Must Haves

- Accounting degree (B.A.) from a four-year college or university
- Minimum of 4-6 years accounting experience
- Excellent organization skills
- Highly detail oriented
- Ability to work in a team environment
- Willingness to and understanding of when to ask questions
- Experience with QuickBooks Online, Excel, and Google Suite or similar software
- Strong oral and written communication skills
- High level of professionalism and confidentiality

Compensation & Benefits

- Competitive based upon experience
- Benefits including 401k (w/ 3% match) and insurance coverage

To apply, send your resume and cover letter to Joe@cultivatepcg.com.

(The above description reflects management's assignment of essential functions; it does not prescribe or restrict the task that may be assigned.)

